McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca



# MS 3XY3/6XY6 Chaplaincy and Spiritual Care Winter 2015

Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca Jan 10 and 24, Feb 7, Mar 21, 2015 Saturdays 9:00 - 4:00 pm

#### 1. COURSE DESCRIPTION:

This course will study the roles of the professional chaplain in contemporary society, the values that give shape to these roles and the skills required to provide spiritual care outside the context of the congregational ministry. Particular attention will be placed on the dynamics of working in a multi-disciplinary, multi-ethnic and multi-faith environment, and the relationship of the chaplain to the institution or organization with which they work.

COURSE FORMAT: The course objectives will be met through a combination of lectures, on-line discussions, research and personal reflection.

Note: This course is approved for students enrolled in the following degree specializations: Church & Culture (CC), Pastoral Studies (PS), Counselling and Spiritual Care (CS) and students enrolled in research degrees.

#### 2. REQUIRED READING:

All required textbooks for this class are available from the College's book service, READ On Bookstore, Room 145, McMaster Divinity College. Texts may be purchased on the first day of class. For advance purchase, you may contact READ On Bookstore, 304 The East Mall, Suite 100, Etobicoke, ON M9C 5K1: phone 416.620.2934; fax 416.622.2308; email books@readon.ca. Other book services may also carry the texts.

#### **Textbooks - All Students:**

Anderson, R.S. (2003). Spiritual caregiving as secular sacrament. Philadelphia: Jessica Kingsley Publishers.

Roberts, S.B. (Ed.). (2012). Professional spiritual & pastoral care: A practical clergy and chaplain's handbook. Woodstock, VT: SkyLight Paths.

#### Textbooks - MA/PhD Students:

Bueckert, L.D. (Ed.) & Schipani, D.S. (Ed.). (2007). Spiritual caregiving in the hospital: Windows to chaplaincy ministry. Kitchener, ON: Pandora Press.

Catholic Health Association of Canada. (2012). Health Ethics Guide, Third Edition. Ottawa, ON: Catholic Health Association of Canada.

Disclaimer: This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 1 Revised: 01/01/15

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

- Shaw, R.D. (1995). *Chaplains to the imprisoned: Sharing life with the incarcerated.* New York: Haworth.
- Todd, A. (2013). *Military chaplaincy in contention: Chaplains, churches and the morality of conflict.* Farnham, Surrey, UK: Ashgate.

Yantzi, Mark. Sexual Offending and Restoration. Eugene, OR: Wipf and Stock, 2009.

# Journal Articles and Other Resources (all students):

**NOTE:** It is the student's responsibility to obtain their own access to these resources. Journal articles may be obtained via the Mills Library (McMaster University).

- Barker, C.R., & Werkner, I.J. (2008). Military chaplaincy in international operations: A comparison of two different traditions. *Journal of Contemporary Religion*, 23(1), 47-62.
- Benham Rennick, J. (2005). The ministry of presence and operational stress. *Journal of Military and Strategic Studies*, 7(4). http://www.jmss.org/jmss/index.php/jmss/article/viewFile/151/173
- Benham Rennick, J. (n.d.). *Religion in the Canadian Military: Adapting to an increasingly pluralistic society*. Ottawa, ON: Policy Horizons Canada, http://www.horizons.gc.ca/eng/content/religion-canadian-military-adapting-increasingly-pluralistic-society#
- O'Connor, T.P., & Perreyclear, M. (2002). Prison religion in action and its influence on offender rehabilitation. *Journal of Offender Rehabilitation*, 35(3), 11-33.
- Sundt, J.L., Dammer, H.R., & Cullen, F.T. (2002). The role of the prison chaplain in rehabilitation. *Journal of Offender Rehabilitation*, *35*(3), 59-86.
- Todd, A. & Tipton, L. (2011). The role and contribution of a multi-faith prison chaplaincy to the contemporary prison service: Final report. Cardfiff, WALES: Cardiff Centre for Chaplaincy Studies. http://www.prisonsweek.org/wp-content/uploads/2012/10/Chaplaincy-Report-Final-Draft-St-Michaels.pdf

#### 3. LEARNING OBJECTIVES:

Through required and optional reading, lectures, class discussion and exercises, and the completion of assignments, the student should fulfill the following course objectives:

# Knowing

- To examine theologies and theories that inform the work of chaplaincy in a secular multi-faith context.
- To reflect on the scope of practice for professional chaplaincy or spiritual care and the skills required to be effective in this ministry.
- To understand the special challenges posed by specific settings and identify "intervention points" where chaplains have the potential to enrich and define a person's spirituality.
- To understand the challenges of working in a context of secular pluralism while maintaining fidelity to one's own beliefs and practices.

# Being

 Through reflection on practice, to become self-aware of the student's potential strengths and short-comings as a chaplain or spiritual care provider and how these could impact the delivery of spiritual care.

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 2 Created: 23/05/14

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

To be and become a responsible agent of hope, reconciliation and change in the lives of others.

#### Doing

- To develop strategies for facilitating spiritual growth and healing in those who access spiritual care services.
- To explore and form a theology/philosophy for one's own spiritual care work

#### 4. PROFESSOR:

**Biography:** Dr. Kelvin Mutter is an Associate Professor (part-time) at McMaster Divinity College, Dr. Mutter is a Marriage and Family Therapist (OAMFT/AAMFT) and a Pastoral Counselling Specialist (CASC). Dr. Mutter's volunteer and work experience includes volunteer work with various inner city missions in Toronto; the provision of spiritual care (as a volunteer) in nursing homes, hospitals, a school for the deaf and a mental health facility; provision of in-service training workshops for spiritual care providers (chaplains and clergy volunteers), and working with the spiritual values of individuals who seek counselling. Dr. Mutter is married and has three adult children.

**Availability:** Dr. Mutter will be available for one-on-one consultation after class and during breaks on the days class is scheduled. Otherwise, students may contact him at mutterk@mcmaster.ca.

#### 5. COURSE SCHEDULE:

Date	Class Topics	Readings & Assignments	
Day One:	Introductory Matters: Review of syllabus; Ethical		
January 10,	research practices		
2015	Ministry in the Public Sphere		
(9:00am- 4:00pm)	Lecture & Video: Reflections on the work of chaplaincy in the 21 <sup>st</sup> century: Contexts & Definitions, Training and Accreditation  The Work of Spiritual Care: Military	Required Reading: Roberts pp. 21-41	
	Seminar Discussion: Military Chaplaincy.	Required Reading: Barker &	
	Time will be allotted during this first class to reflect on selected readings pertaining to military chaplaincy. Students will be required to discuss the ways in which these readings contribute to their understanding of military chaplaincy.	Werkner, Military chaplaincy in international operations; Benham Rennick, Religion in the Canadian Military	
	Lecture & Video: Chaplaincy & Spiritual Care in the Military		
January 14,		<u>Due</u> : Written Response to	
2015		Discussion Questions for First	
		Seminar Discussion	
Day Two:	The Work of Spiritual Care: Corrections	<u>Due</u> : Written Response to	
January 24,		Discussion Questions for Second	

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 3 Created: 23/05/14 Revised: 01/01/15

MS 3XY3/6XY3 Chaplaincy and Spiritual Care

McMaster Divinity College, Winter 2015

INSTRUCTOR: Kelvin F. Mutter, Th.D.

mutterk@mcmaster.ca

Date	Class Topics	Readings & Assignments		
2015		Seminar Discussion		
(9:00am- 4:00pm)	Seminar Discussion: Offender Rehabilitation.  In preparation for this discussion students are to read the assigned articles related to prison chaplaincy. Students will be required to discuss ways in which these readings contributed to their understanding of spiritual care in a corrections setting.	Required Reading: Articles by O'Connor & Perreyclear; Sundt, Dammer & Cullen		
	Lecture: Chaplaincy and Spiritual Care in the Correctional System	Required Reading: Todd & Tipton The role and contribution of a multi-faith prison chaplaincy		
Day Three: February 7, 2015 (9:00am- 4:00pm)	Role in Restorative Justice  The Work of Spiritual Care in the Community	<u>Due</u> : Written Response to Discussion Questions for Third Seminar Discussion		
	Lecture & Video: Chaplaincy and Spiritual Care for the Marginalized and Forgotten  Case Study: Caring for those who have been released from prison			
	Seminar Discussion: Sensitivity to Diversity In preparation for this discussion students are to read the assigned chapters in Roberts. Students will be required to discuss ways in which these chapters contributed to their understanding of spiritual care in a multicultural society.	Required Reading: Roberts pp. 251-258, 282-290		
	The Work of Spiritual Care: Health Care Settings			
	Video: Chaplaincy and Spiritual Care within Hospitals Lecture: Chaplaincy and Spiritual Care in Times of Illness & Disability Case Study:	Required Reading: Roberts pp. 81-90, 162-192		
February	Critical book reviews are due - MA/PhD students.			
28, 2015 March 7, 2015	Review of Roberts text is due – all students.			
Day Four: March 21, 2015 (9:00am- 4:00pm)	Spiritual Care Practices	<ul> <li>Due:         <ul> <li>Written Response to Discussion</li> <li>Questions for First Seminar</li> <li>Discussion</li> </ul> </li> <li>Major Paper: Interview with a</li> </ul>		

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Created: 23/05/14 Page 4

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

Date	Class Topics	Readings & Assignments	
		Chaplain (all students).	
	Seminar Discussion: Spiritual Care as Secular	Required Reading: Anderson	
	Sacrament.	(entire book)	
	In preparation for this discussion students are to		
	read the entire Anderson text. Students will be		
	required to discuss ways in which this text		
	contributed to their understanding of spiritual		
	care in a pluralistic / secular society.		
	Lecture & Video Presentation: Thinking Outside		
	the Box: Chaplaincy and Spiritual Care in non-		
	Traditional Settings		
	<u>Lecture</u> : Spiritual Care Practices	Required Reading: Roberts pp. 42-	
	Assessment & Plans of Care	80	
	Life Review	Recommended Reading: Roberts	
	Sacramental/Ritual needs	pp. 106-118, 149-160	
April 10,	Major research paper is due - MA/PhD students.		
2015			

#### 6. COURSE REQUIREMENTS:

Assignments	<b>Due Date</b>	MTS/MDiv	MA/PhD
Response to Discussion	Jan 10-14, 24, Feb	30 %	10 %
Questions (Four assignments)	7, Mar 21, 2015		
Review of Roberts' text	Mar 7, 2015	30 %	10 %
Critical Reviews	Feb 28, 2015		15 %
Major Paper: Interview with a	Mar 21, 2015	40 %	30 %
Chaplain			
Major Research Paper	April 10, 2015		35 %

# **Non-Credit Assignments**

- A. Regular and timely participation in all class sessions.
- B. Participation in discussion groups.

Each student is expected to participate in a discussion group. The intent of these groups is to foster an inclusive dialogue on the assigned topics. For this reason, students are requested to adhere to the following guidelines.

- Each student should have opportunities to contribute to the discussion; these discussions are to be opportunities to learn from each other rather than debates to be won.
- Comments, observations or questions need be pertinent to the readings, the question posed, and/or the comments or observations of other students.

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 5 Created: 23/05/14

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

# **Graded Assignments**

# A. Response to Discussion Questions (all students)

DUE: At beginning of class on the assigned day.

The assigned readings are structured to support the assigned discussion topics. For each of the assigned discussion questions, students are required to submit a 500 word (2 page) written response to the readings that briefly (i) identifies no more than five key concepts or themes in the assigned reading, (ii) identifies two or three key questions raised by the assigned reading, and, (iii) highlights two ways in which this text contributed to the student's understanding of the work of spiritual care in a pluralistic / secular society. **Note:** The grades on these assignments are proportionally weighted to reflect the amount of reading required to complete the assignment.

#### Discussion 1: Military Chaplaincy.

Due: January 10, 2015

In preparation for this discussion students are to read the assigned articles by Barker & Werkner and Benham Rennick. Students will be required to discuss the ways in which these readings contribute to their understanding of military chaplaincy. Specifically, students are asked to discuss how the readings confirm or challenge their view of ministry and how it might shape their future ministry. (Note: For this assignment, students will have until January 14 to submit their response paper).

#### Discussion 2: Offender Rehabilitation.

Due: January 24, 2015

In preparation for this discussion students are to read the assigned articles by O'Connor & Perreyclear and Sundt, Dammer & Cullen. Students will be required to discuss ways in which this text contributed to their understanding of spiritual care in a corrections setting. Specifically, students are asked to discuss how these texts have confirmed or challenged their view of ministry and how it might shape their future ministry.

# Discussion 3: Sensitivity to Diversity

Due: February 7, 2015

In preparation for this discussion students are to read the assigned chapters in Roberts. Students will be required to discuss the ways in which these chapters contributed to their understanding of spiritual care in a multicultural society. Specifically, students are asked to discuss not only the perceived strengths and shortcomings of the discussion of cultural and religious diversity but also how the text has confirmed or challenged their view of ministry and how it might shape their future ministry.

# Discussion 4: Spiritual Care as Secular Sacrament.

Due: March 21, 2015

In preparation for this discussion students are to read the Anderson text. Students will be required to discuss ways in which this text contributed to their understanding of spiritual care in a pluralistic / secular society. Specifically, students are asked to discuss how the text has confirmed or challenged their view of ministry and how it might shape their future ministry.

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 6 Created: 23/05/14 Revised: 01/01/15

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

#### B. Reading

# Textbook Reflection (all students)

7, 2015

While only portions of this text are keyed to specific lectures, students are expected to read the entire text. As evidence of having read Roberts' text, students are required to submit a summative reflection of 2000 words, which includes references to Roberts' text. Students will identify how this text has contributed to their understanding of the work of spiritual care (i.e., Knowing), note what they envision to be their role in providing spiritual care outside of the local church (i.e., Doing), and highlight how the themes and emphases of this book have contributed to their personal growth and their self-awareness as one who is called to minister to others (i.e., Being).

Due: March

Due: February 28, 2014

Due: March 21, 2015

### Assignment Instructions:

Students are expected to focus their essay according to their area of specialization: i.e., PS and CC students will consider the case study from the perspective of ministry in the local church; CS students will construct a response from the perspective of a counsellor, chaplain or other parachurch ministry.

To obtain the maximum benefit from this assignment, students are encouraged to keep a reading journal as they read this book and to ask themselves the following questions.

- What do I like and dislike about this book?
- What does this book tell me about spiritual care?
- How has this book assisted the development of my own theology of spiritual care?
- What guestions does this book raise for me?
- What themes from this book will I incorporate into my ministry?
- What have I discovered about the needs of people to whom I will be delivering spiritual care?

#### Critical Reviews (MA and PhD students):

For each of the five additional texts required for students enrolled in a research degree (MA/PhD), students are required to write a critical book review (1500 to 2000 words). Each review will describe or summarize the text (about 10-20%), engage in an analysis of the text (about 30-40%) and provide the student's appraisal of the work, including their appraisal of the author's argument and/or the implications of the material discussed (about 40-50 %).

# C. Major Essay (all students)

Students will write a major essay (5000 words) that includes both an interview with a pastor or spiritual care practitioner as well as a review of the relevant literature. Students are expected to focus their essay according to their area of specialization: i.e., Pastoral Studies (PS) and Church & Culture (CC) students will consider the case study from the perspective of ministry in the local church; Counselling & Spiritual Care (CS) students will consider the case study from the perspective of a counsellor, chaplain or other parachurch ministry; and MA/PhD students may decide which specialization they will emphasize in their essay.

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 7 Created: 23/05/14 Revised: 01/01/15

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

This assignment has been reviewed and cleared by the McMaster Research Ethics Board (<a href="http://reo.mcmaster.ca">http://reo.mcmaster.ca</a>). If you have questions about conducting ethical research with human subjects, you may consult the resources posted at <a href="http://reo.mcmaster.ca/useful-links">http://reo.mcmaster.ca/useful-links</a>. If you have concerns or questions about the way these assignments are structured, you may contact:

McMaster Research Ethics Board Secretariat Telephone: (905) 525-9140 ext. 23142

c/o Research Office for Administration, Development & Support (ROADS)

E-mail: ethicsoffice@mcmaster.ca

#### Assignment Expectations:

- This is a formal academic paper (e.g., Introduction with a thesis statement, body or discussion, conclusion, footnotes and bibliography or reference list).
- The discussion section is primarily a report on your interview (qualitative research aspect). Use direct quotes from the interviewee as appropriate.
- In addition to the interview, students are expected to explore the literature related to this form of chaplaincy and to compare the interviewee's answers with appropriate information drawn from the chaplaincy and spiritual care literature.
  - MTS/MDiv students are expected to read 1000 pages for this essay
  - MA/PhD students are expected to read 1500 to 2000 pages for this essay
- The conclusion is to include a discussion of what you learned about pastoral/spiritual care from this interview, including what you will apply to your own ministry and any issues this interview raised for you.

# Students in Pastoral Studies Specialization or Church & Culture Specialization

Students in the PS and CC specializations are to explore the contribution of a local church pastor to one of the following forms/types of spiritual care ministry: health care, corrections, military, colleges and universities, emergency services, transportation sector, professional sports, ministry to the homeless, business and industry, etc. Alternatively, a student in the PS and CC specializations may elect to interview someone whose primary ministry consists of providing spiritual care in a secular context or marketplace setting. In these situations it is expected that the student will focus the interview so as to explore the above noted themes to solicit information concerning the role pastors can play within institutional and marketplace ministries. The purpose of this assignment is to look at the practice of spiritual care within an institution or marketplace setting through the eyes of a pastor.

#### **Instructions**:

- Students will explain the purpose of this assignment when recruiting a possible volunteer.
- It is expected that the student will be transparent as to their reasons for asking an individual for permission to conduct this interview.
- Students will arrange to meet the interviewee in a location of the interviewee's choosing where the interviewee will feel comfortable sharing details of their work without fear of losing their anonymity and/or breaking confidentiality with those they work with/for.
- It is expected that student work will reflect ethical practice in working with individuals.
- Students will respect the wishes of any individual who decides to not participate in the

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 8 Created: 23/05/14 Revised: 01/01/15

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

#### interview.

- Students will use the questions provided by the professor to structure their interviews.
- Students will respect the wishes of any individual decides to terminate the interview or informs them that the interviewee(s) no longer wishes to withdraw from this assignment.
- It is understood that respect for the interviewee's decision to withdraw includes, but is not limited to, making a note on the informed consent form that the interviewee decided not to participate, refraining from any attempt to ask the interviewee to reconsider their decision to withdraw, erasing all recordings and/or field notes relating to this interviewee, and ensuring that the final project does not refer to this interviewee or employ any information derived solely from this individual.
- Students will safeguard both the interviewee's identity and any information obtained from the interviewee by storing all material collected (whether digital or hard copy) in a secure location (e.g., a password protected computer in a locked office).
- It is expected that once the student has submitted their paper that the student will permanently erase and destroy all copies of any material collected (whether digital or hard copy).
- Students will safeguard the interviewee's identity by using a neutral identifier such as "Participant A" or simply A when referring to the interviewee in their written work.

# Students in the Counselling & Spiritual Care Specialization

Students in the CS specialization are to interview a spiritual care provider working in one of the following settings: health care chaplaincy, corrections chaplaincy, military chaplaincy, college/university chaplaincy, emergency services chaplaincy, transportation sector chaplaincy, sports chaplaincy, community chaplaincy, or business/industrial chaplaincy. The purpose of this essay is to provide the student with an opportunity to write an extended case-study that examines and explores the work of one spiritual care provider in an institutional or marketplace setting.

#### **Instructions**:

- Students will explain the purpose of this assignment when recruiting a possible volunteer.
- It is expected that the student will be transparent as to their reasons for asking an individual for permission to conduct this interview.
- Students will arrange to meet the interviewee in a location of the interviewee's choosing where the interviewee will feel comfortable sharing details of their work without fear of losing their anonymity and/or breaking confidentiality with those they work with/for.
- It is expected that student work will reflect ethical practice in working with individuals.
- Students will respect the wishes of any individual who decides to not participate in the interview.
- Students will use the questions provided by the professor to structure their interviews.
- Students will respect the wishes of any individual decides to terminate the interview or informs them that the interviewee(s) no longer wishes to withdraw from this assignment.
- It is understood that respect for the interviewee's decision to withdraw includes, but is not limited to, making a note on the informed consent form that the interviewee decided not to participate, refraining from any attempt to ask the interviewee to reconsider their decision to withdraw, erasing all recordings and/or field notes relating to this interviewee, and ensuring

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 9 Created: 23/05/14 Revised: 01/01/15

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

that the final project does not refer to this interviewee or employ any information derived solely from this individual.

- Students will safeguard both the interviewee's identity and any information obtained from the interviewee by storing all material collected (whether digital or hard copy) in a secure location (e.g., a password protected computer in a locked office).
- It is expected that once the student has submitted their paper that the student will permanently erase and destroy all copies of any material collected (whether digital or hard copy).
- Students will safeguard the interviewee's identity by using a neutral identifier such as "Participant A" or simply A when referring to the interviewee in their written work.

#### D. Major Research Paper (MA/PhD)

Students enrolled in a research degree (MA/PhD) are required to write a 5000-6000 word systematic review of the literature that includes a summary of the qualitative and quantitative research pertaining to one of the topics listed below. It is expected that the student will use this assignment as an opportunity to identify themes, synthesize the research literature, identify any strengths/shortcomings in the research, discuss the implications of the research with respect to the practice of spiritual care, and identify potential areas for further research. Note: Students are expected to read 3000 to 4000 pages related to their topic.

# Suggested Topics:

- The role of spirituality and spiritual care in physical and/or psychological health.
- The role of spirituality and spiritual care in the rehabilitation of those who have been incarcerated.
- The role of spirituality and spiritual care in the treatment of addictions.
- The role of spirituality and spiritual care within the military and coping with the personal, relational, emotional and/or physical effects of deployment.
- ...Other topic as approved by the professor.

#### 7. COURSE ADMINISTRATION:

Style: All stylistic considerations (including but not limited to questions of formatting, footnotes, and bibliographic references) must conform to the McMaster Divinity College Style Guidelines for Essays and Theses http://www.mcmasterdivinity.ca/sites/default/files/documents/MDCStyleGuide.pdf. Failure to observe appropriate form will result in grade reductions.

Academic Honesty: Academic dishonesty is a serious offence that may take any number of forms, including plagiarism, the submission of work that is not one's own or for which previous credit has been obtained, and/or unauthorized collaboration with other students. Academic dishonesty can result in severe consequences, e.g., failure of the assignment, failure of the course, a notation on one's academic transcript, and/or suspension or expulsion from the College.

Students are responsible for understanding what constitutes academic dishonesty. Please refer to the Divinity College Statement on Academic Honesty http://www.mcmasterdivinity.ca/programs/rulesregulations

Disclaimer: This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 10 Created: 23/05/14 Revised: 01/01/15

Due: April 10, 2015

McMaster Divinity College, Winter 2015 INSTRUCTOR: Kelvin F. Mutter, Th.D. mutterk@mcmaster.ca

Gender Inclusive Language: McMaster Divinity College uses inclusive language for human beings in worship services, student written materials, and all of its publications. In reference to biblical texts, the integrity of the original expressions and the names of God should be respected. The NRSV and TNIV are examples of the use of inclusive language for human beings. It is expected that inclusive language will be used in chapel services and all MDC assignments.

Submission of Written Work: All written work is to be submitted by email in either MSWord format, "Rich Text Format" (i.e., \*.rtf), or as an Open Office document. All assignments are due on the day indicated (by email before 5 p.m. of the day due). Late submission of assignments will be deducted one grade point (1%) for every late day. Graded papers will be returned to the student with comments in pdf format.

Length: Students are expected to adhere to the word count. Papers will be penalized if they are shorter than the minimum word/page count. Papers that exceed the maximum word/page count will receive grace for the first 15% over the stipulated limit after which the grade will be reduced by 1/3 of a letter grade for each additional 10% a paper exceeds the stipulated word/page count.

#### 8. SELECTED RESOURCES

- . (2010). The Cape Town declaration on care and counsel as mission. http://careandcounsel.org/declaration.php
- Anderson, R.G. (Ed.), & Fukuyama, M.A. (Ed.). (2004). Ministry in the spiritual and cultural diversity of health care: Increasing the competency of chaplains. New York: Haworth.
- Beckford, J.A., & Gilliat, S. (1998). Religion in prison: 'Equal rites' in a multi-faith society. Cambridge, UK: Cambridge University.
- Benner, D.G. (1998). Care of souls. Grand Rapids, MI: Baker.
- Berkley, J.D. (Ed.). (1997). Leadership handbook of outreach and care. Grand Rapids: Baker. pp. 443-480.
- Burchard, W.W. (1954). Role conflicts of military chaplains. American Sociological Review, 19(5), 528-535
- Butler, S.A. (1999). Caring ministry: A contemplative approach to pastoral care. New York: Continuum International Publishing Group.
- Canadian Association for Spiritual Care. (2012). CASC policy & procedure manual. Oakville, ON: Canadian Association for Spiritual Care. http://www.spiritualcare.ca/manual.asp
- Catholic Health Association of Canada. (2000). Standards of spiritual and religious care for health services in Canada. Ottawa, ON: Catholic Health Association of Canada. http://www.chac.ca/alliance/online/docs/brochure standards en.pdf
- Cheston, S.E. (Ed.); Wicks, R.J. (Ed.). (1993). Essentials for chaplains. New York: Paulist Press.
- Correctional Service of Canada. (2006). Chaplaincy impact project community engagement report 2006. Ottawa, ON: Correctional Service of Canada. http://www.csc-scc.gc.ca/chaplaincy/ciscer2006eng.shtml
- Correctional Service of Canada. (2006). Circles of support and accountability: A guide to training potential volunteers. Ottawa, ON: Corrections Service Canada. www.cscscc.gc.ca/chaplaincy/092/circle-support-manual\_e.rtf

Disclaimer: This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 11 Created: 23/05/14

#### MS 2XD3 - FOUNDATIONS OF CHAPLAINCY

McMaster Divinity College, Winter 2012 INSTRUCTOR: Kelvin F. Mutter, Th.D. kfmutter @ gmail.com

- Correctional Service of Canada. (2006). *Religious and spiritual accommodation in CSC institutions*.

  Ottawa, ON: Corrections Service Canada. http://www.csc-scc.gc.ca/chaplaincy/092/doc\_e.pdf
- Correctional Service of Canada. (2008). *Commissioner's directive re: aboriginal offenders*. Ottawa, ON: Correctional Service of Canada.
- Correctional Service of Canada. (2013). Community strategy for women offenders. Ottawa, ON: Correctional Service of Canada. http://www.csc-scc.gc.ca/publications/fsw/wos22/wos22-eng.shtml
- De Revere, D.W., Cunningham, W.A., Mobley, T.W., & Price, J.A. (2005). *Chaplaincy in law enforcement:* What is it and how to do it. Springfield IL: C.C. Thomas Publ.
- Department of National Defense. (2005). *The chaplain's manual*. Ottawa, ON: Department of National Defense. http://info.publicintelligence.net/CanadaChaplainManual.pdf
- Evans, A.R. (2010). *Is God still at the bedside? The medical, ethical, and pastoral issues of death and dying*. Grand Rapids: Eerdmans.
- Feldstein, B.D., Grudzen, M., Johnson, A., & LeBaron, S. (2008). Integrating spirituality and culture with end-of-life care in medical education. *Clinical Gerontologist*, 31(4), 71-82.
- Graves, J.C. (2007). Leadership paradigms in chaplaincy. Boca Raton, FL: Dissertation.com.
- Hicks, D.A. (2003). *Religion and the workplace: Pluralism, spirituality, leadership*. Cambridge, UK: Cambridge.
- Holst, L.E. (2006). Hospital ministry: The role of the chaplain today. Eugene, OR: Wipf and Stock.
- Holst, L.E. (Ed.), & Kurtz, H.P. (Ed.). (1973). *Toward a creative chaplaincy*. Springfield, IL: C.C. Thomas.
- Hutcheson, R.G. (1975). The churches and the chaplaincy. Atlanta: John Knox Press.
- Interfaith Committee on Canadian Military Chaplaincy. (2007). *ICCMC handbook: Interfaith committee on Canadian military chaplaincy*. Interfaith Committee on Canadian Military Chaplaincy.
- Kirkindoll, M.L. (2001). Hospital visit: A pastor's guide. Nashville: Abingdon Press.
- Kirkwood, N.A. (1993). *A Hospital handbook on multiculturalism and religion*. Harrisburg, PA: Moorehouse.
- Kirkwood, N.A. (1995). Pastoral care in hospitals. Harrisburg, PA: Moorehouse.
- Laing, J.D. (2010). In Jesus name: Evangelicals and military chaplaincy. Eugene, OR: Wipf and Stock.
- Lartey, E.Y. (2006). Pastoral theology in an intercultural world. Cleveland, OH: Pilgrim Press.
- Lawrenz, M., & Green, D.R. (1995). Overcoming grief and trauma. Grand Rapids, MI: Baker.
- McCall, J.B. (2002). Practical guide to hospital ministry: Healing ways. New York: Haworth.
- McCall, J.B. (2003). *Bereavement counseling: Pastoral care for complicated grieving*. Binghampton, NY: Haworth.
- Milton, M.A. (2003). "So What Are You Doing Here?" the Role of the Minister of the Gospel in Hospital Visitation, or a Theological Cure for the Crisis in Evangelical Pastoral Care. *The Journal of the*

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 12 Created: 23/05/14 Revised: 01/01/15

#### MS 2XD3 - FOUNDATIONS OF CHAPLAINCY

McMaster Divinity College, Winter 2012 INSTRUCTOR: Kelvin F. Mutter, Th.D. kfmutter @ gmail.com

- Evangelical Theological Society, 46(3), 449-463. http://www.rts.edu/Site/Staff/mmilton/Documents/So%20What%20Are%20You%20Doing%20Here\_%20MAM.pdf
- Milton, M.A. (2007). *Cooperation without compromise: Faithful gospel witness in a pluralistic setting.* Eugene, OR: Wipf and Stock.
- Moczynski, W. (Ed.), Haker, H. (Ed.), Bentele, K. (Ed.) (2009). *Medical ethics in health care chaplaincy:* Essays. Münster, GER: LIT Verlag.
- Mutter, K.F. (2010). Religion, spirituality and inter-cultural competence. In P. Van Katwyk (Ed.), Curriculum for Basic CPE. Oakville, ON: CASC. Online: http://www.spiritualcare.ca/page.asp?ID=88&s=1&searchwords=curriculum
- Mutter, K.F. (2014). The practice of mindfulness in spiritual care. In Thomas St. James O'Connor (Ed.), Kris Lund (Ed.), & Patricia Berensden (Ed.). *Psychotherapy: Cure of the Soul*, p. 131-138. Waterloo, ON: Waterloo Lutheran Seminary.
- Mutter, K.F. (forthcoming). Case notes in the work of spiritual care and counselling. *Counselling and Spiritualité*.
- Nouwen, H.J.M. (1994). The wounded healer. London: Darton, Longman & Todd.
- O'Connor, T. St. James. (Ed.), Lund, K. (Ed.), & Berensden, P. (Ed.). (2014). *Psychotherapy: Cure of the Soul*. Waterloo, ON: Waterloo Lutheran Seminary.
- Ontario Multifaith Council on Spiritual and Religious Care. (n.d.). *Multifaith information manual,* Fifth Edition. Toronto, ON: Ontario Multifaith Council on Spiritual and Religious Care (OMCSRC).
- Paget, N.K., McCormack, J.R. (2006). The work of the chaplain. Valley Forge, PA: Judson Press.
- Peterson, J.C., & Mutter, K.F. (2010). Some pains are worth their price: Discerning the cause of pain to guide its alleviation. *Journal of Spirituality in Mental Health*, 12(3), 182-194.
- Public Service Canada. (2008). A little manual of restorative justice. Ottawa, ON: Public Service Canada. http://www.publicsafety.gc.ca/cnt/rsrcs/pblctns/2008-03-lmrj/2008-03-lmrj-eng.pdf Ontario Multifaith Council on Spiritual and Religious Care. (n.d.). *Multifaith information manual*, Fifth Edition. Toronto, ON: Ontario Multifaith Council on Spiritual and Religious Care (OMCSRC).
- Ristau, H. (2014). Canadian armed forces' chaplains as a primary source of spiritual resiliency. *Canadian Military Journal*, 14(2), 46-52.
- Rolland, J.S. (1998). Beliefs and collaboration in illness: Evolution over time. *Families, Systems & Health*. 16(1/2),7-25.
- Rosell, T.D. (2006). Pastoral products or pastoral care How marketplace language affects ministry in veterans hospitals. *Journal of Pastoral Care & Counseling*, 60(4), 363-367.
- Sanders, R.K. (Ed.). (1997). *Christian counseling ethics: A handbook for therapists, pastors & counselors.*Downers Grove: InterVarsity.
- Schaick, S.A. (2009). Examining the role of chaplains as non-combatants while involved in religious leader engagement/liaison. www.dtic.mil/dtic/tr/fulltext/u2/a539854.pdf

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 13 Created: 23/05/14 Revised: 01/01/15

#### MS 2XD3 - FOUNDATIONS OF CHAPLAINCY

McMaster Divinity College, Winter 2012 INSTRUCTOR: Kelvin F. Mutter, Th.D. kfmutter @ gmail.com

- Schipani, D.S. (Ed.) & Bueckert, L.D. (Ed.). (2009). *Interfaith spiritual care: Understandings and practices*. Kitchener, ON: Pandora Press.
- Schipani, D.S. (Ed.). (2013). Multifaith views in spiritual care. Kitchener, ON: Pandora Press.
- Scott, C. (1989). *Light to lighten the darkness: An anthology on pastoral care*. London, ON: Scott's Select Services.
- Stoter, D.J. (2008). Spiritual Aspects of Health Care. Eugene, OR: Wipf and Stock.
- Swihart, J.J., & Richardson, G.C. (1987). Counseling In Times of Crisis. Dallas: Word.
- Switzer, D.K. (2000). Pastoral care emergencies. Minneapolis: Fortress.
- Van Katwyk, P. (Ed.). (2010). *Curriculum for Basic CPE*. Oakville, ON: CASC. http://www.spiritualcare.ca/page.asp?ID=88&s=1&searchwords=curriculum
- Van Katwyk, P.L. (2003). *Spiritual care and therapy: Integrative perspectives*. Waterloo, ON: Wilfrid Laurier University.
- VandeCreek, L. (Ed.), & Burton, L.A. (Ed.). (1991). *The chaplain-physician relationship*. New York: Haworth.
- VandeCreek, L. (Ed.). (2002). *Professional chaplaincy and clinical pastoral education should become more scientific:* Yes and No. Binghamton, NY: Haworth.
- Volf, M. (2011). A public faith: How followers of Christ should serve the common good. Grand Rapids, MI: Brazos Press.
- Weiß, H. (Ed.) & Temme, K. (Ed.). (2009). *Treasure in earthen vessels: Intercultural perspectives on pastoral care facing fragility and destruction*. Berlin: LIT Verlag Dr. W. Hopf.
- Wheeler, S.E. (1996). Stewards of life: Bioethics and pastoral care. Nashville: Abingdon.

**Disclaimer:** This syllabus is the intellectual property of the instructor and is prepared with currently available information. The instructor reserves the right to make changes and revisions up to and including the first day of class.

Page 14 Created: 23/05/14 Revised: 01/01/15