



Student Name: _____ Began program: _____

First Supervisor: _____

Area of Emphasis: _____

Committee members: _____

The completion of the Mastery Checklist is a requirement for graduation.

Purpose

McMaster Divinity College's DPT program develops graduates who are equipped to serve as leaders in the church, academy, and society as both ministry practitioners and thought leaders. As scholars they will have achieved the knowledge base, skills, and original thought of a professional doctorate degree. As persons they will have developed life patterns to continue to serve the church effectively and grow professionally as practitioners. They will have the ability to effectively communicate what they have discovered in classroom and professional settings. The following requirements highlight progress toward the DPT and are reflective of the educational and professional goals and outcomes of the program, they are listed below under the headings of knowing, being and doing.

Program Standards and Progress

Each DPT student is a unique person with a singular set of strengths and interests that will be developed and evaluated by the student's doctoral committee. That committee will establish the unique requirements to best prepare the particular student. In common with all who earn a DPT from McMaster Divinity College will be achievement of the following standards with excellence. Providing this checklist to student and supervisor, and tracking progress at fulfilling it, will give a sense of basic agenda and standing. When the supervisor or another committee member ascertains that a standard has been achieved, she or he initials and dates that standard. Sign-offs can be on the basis of evident accomplishment before enrolment. Since each standard is to be met with excellence, it is expected that all committee members will concur and sign off on each requirement. In exceptional cases where affirmation is not unanimous, the director of the program will confirm whether the standard has been met. Eventually the checklist will also serve as a helpful template for faculty recommendations on behalf of the student.

Responsibility for Completion

It is the student's responsibility to progress toward the degree and the mentor's to evaluate that progress. Both mentor and student should track accomplishments with the mentor holding the official record and providing regular copies to the student and committee members. By April 30 of each year in the program, the supervisor will send to the Registrar's Office a copy of this checklist for each of her or his students. The form should be signed and dated by the student as well to assure and document awareness of standing.

Mentor initials that at least the minimum requirements found in the DPT Handbook have been met. If not, please note here or in an attachment what is missing.

Year one _____ Year two _____ Year three _____
 Year four _____ Year five _____ Year six _____

Mentor signature _____ Date _____

Student signature _____ Date _____

KNOWING

SCHOLAR: knowledge base, skills, and original thought at the level of an elite practice-led research degree.

Completed the following courses with a B- or better grade:

Research Methods for Practice-Led Doctoral Study

Advanced Research in Practical Theology

Professional and Theological Ethics

Research Dissertation Project Seminar

Advanced Elective: _____

Advanced Elective: _____

Advanced Elective: _____

Spiritual Formation Retreat (Theological Integration)

Spiritual Formation Retreat (Human Resources)

Spiritual Formation Retreat (Church and Society)

Research project approved by Committee.

Research project approved by Faculty.

Dissertation project approved by Committee for Defence.

Mentor	Committee	Term	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Competence in practice-led research and the discipline of Practical Theology:

Student has maintained a portfolio of written work including one example of written work from each core course and advanced elective completed.

Student can articulate a clear understanding and methodological approach to practice-led research.

BEING

PERSON: Life patterns to continue to serve well and grow professionally

The student has demonstrated consistent engagement in and service to the church or church-related ministries for the duration of the degree program. Offer a brief description of these activities below.

Over the years of working with the student, committee members have seen evidence of interpersonal skills important to professional service such as engaged listening, conveying accurate praise and criticism with grace, being able to speak the truth in face of opposition, and working as a team with others.

Candidate can articulate the way the program has shaped his/her understanding and practice of professional ethics.

Candidate has provided a 600-800 word summative reflection on how the DPT program has impacted their spiritual formation and what plans they have for ongoing spiritual formation in life and ministry.

The student has developed a plan for ongoing professional development.

DOING

Communicator: Ability to communicate research to a variety of audiences and in a range of cultural contexts.

Has joined an appropriate professional society in their area of discipline and attended at least one annual meeting.

Society Name and Meeting Attended:

Has either presented work (lecture, sermon, workshop, etc.) in a distinct cultural context (one outside of the students usual ministry context)

Occasion: _____

Title: _____

Date: _____

OR

Has published research from one of four advanced electives in a suitable journal or other publication.

Title: _____

Publication: _____

Personally met (positively and memorably) at least three leaders in one's chosen field who are not affiliated with McMaster Divinity College. Name and occasion:

1. _____

2. _____

3. _____

Research project contributed new and useful knowledge to the field as recognized by the doctoral committee and the outside examiner.

Successful oral examination of research dissertation project.

Established a list of three referees ready to speak on student's behalf:

Name, title, institution

1. _____

2. _____

3. _____

The above requirements can be changed by McMaster Divinity College.